



BUREAU OF BUDGET & MANAGEMENT RESEARCH

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JAN 20 2016

33-16-250
Office of the Speaker
Judith T. Won Pat, Ed.D

2016 JAN 21 AM 9:19
F. Ramos

The Honorable Judith Won Pat
Speaker
I Mina'trentai Tres Na Liheslaturan Guåhan
Thirty-Third Guam Legislature
155 Hesler Place
Hagåtña, Guam 96910

Date: 01-20-16
Time: 5:00 PM
Received By: [Signature]

Dear Speaker Won Pat:

Enclosed is the Consolidated Revenue/Expenditure Report for the period ending December 31, 2015. There are several statutes requiring monthly reports of revenues in addition to a report requiring both revenue and expenditure comparisons. In an effort to mitigate misunderstanding of the different amounts being reported, it was necessary to submit a "consolidated" report which contains all the comparative information pursuant to each of the statutory reporting requirements. In this format, it is evident that there are varying numbers due to the different "basis of comparison". It should be noted that the amounts reflected in this report are subject to internal audit and analysis and therefore are subject to change, which is the nature of these interim reports. However, it is submitted to meet compliance with each reporting mandate. It is important to note that the Department of Administration, Department of Revenue and Taxation and the Bureau of Budget and Management Research are continuing their efforts to improve the format, content and usefulness of this report.

Should you have any questions, please do not hesitate to call me.

Sincerely,

[Signature]
JOSE S. CALVO

Enclosures

1250

Certification of information contained in Enclosures subject to Note 1.
[Signature] Jose S. Calvo, Director, Bureau of Budget and Management Research
[Signature] Anthony C. Blaz, Director, Department of Administration
[Signature] John P. Camacho, Director, Department of Revenue and Taxation

Government of Guam
Consolidated Revenue / Expenditure Report ¹
General Fund

Combined Comparative Statement of Revenues
MONTHLY ACTUAL Collection Comparison FY2016 and FY2015
For the Month Ending December

Combined Comparative Statement of Revenues
YTD ACTUAL Collection Comparison FY2016 and FY2015
Three months ending December 2015

	MONTHLY ACTUAL Collection Comparison FY2016 and FY2015 For the Month Ending December			YTD ACTUAL Collection Comparison FY2016 and FY2015 Three months ending December 2015		
	2015 December	2014 December	Increase (Decrease)	Fiscal Year 2016	Fiscal Year 2015	Increase (Decrease)
Income Taxes:						
Individual	\$ 2,502,984	\$ 1,761,048	\$ 741,937	\$ 20,295,218	\$ 20,020,763	\$ 274,455
Corporation	23,425,888	16,783,981	6,641,908	31,912,076	26,770,009	5,142,067
Withholding	21,733,924	23,670,168	(1,936,245)	58,516,694	60,380,830	(1,864,136)
Income Taxes	47,662,797	42,215,197	5,447,600	110,723,988	107,171,602	3,552,386
Business privilege taxes:						
Gross Receipts Taxes	20,278,519	17,018,392	3,260,126	54,891,438	54,601,490	289,948
Other Taxes:						
Use Tax	148,986	210,895	(61,909)	464,198	533,480	(69,282)
Business Privilege Taxes	20,427,505	17,229,288	3,198,217	55,355,635	55,134,969	220,666
Licenses, Fees & Penalties	164,039	112,026	52,013	473,306	417,708	55,598
Use of Money & Property	2,881	954	1,928	9,797	6,495	3,302
Federal Sources:						
Section 30	6,538,954	5,953,869	585,086	19,616,863	17,861,606	1,755,257
Immigration fees	273,395	292,040	(18,645)	440,175	656,075	(215,900)
Recovery from Individuals	0	0	0	1,013	4,129	(3,116)
Child Support AFDC Local Share	0	24,605	(24,605)	23,838	34,910	(11,073)
Federal Sources ²	6,812,349	6,270,514	541,836	20,081,888	18,556,720	1,525,168
Department Charges:						
Agriculture	511	425	86	1,200	857	343
Police & Corrections	0	10	(10)	10	20	(10)
Public Works	1,775	5,185	(3,410)	4,750	9,873	(5,123)
Public Health	880	1,090	(210)	1,960	3,290	(1,330)
Commerce	0	28,904	(28,904)	0	83,796	(83,796)
Other charges	80,917	49,472	31,445	229,774	156,200	73,573
Department Charges	84,083	85,086	(1,003)	237,693	254,036	(16,343)
TOTAL GENERAL FUND REVENUES	\$ 75,153,653	\$ 65,913,064	\$ 9,240,589	\$ 186,882,309	\$ 181,541,531	\$ 5,340,778

PROVISION FOR TAX REFUNDS						
Budget (Provision per P.L. 33-66) ²	12,039,741	11,590,959	\$ 448,782	26,298,800	24,531,951	\$ 1,766,849

Footnotes:

¹ Revenues are based on a modified accrual basis of accounting as determined by GASB 34. During the year, revenues are recognized on a cash basis, but at year end an accrual is made in accordance with GASB 33.

² Estimates are recorded for the provision for 2015 Refunds & Section 30 is prorated for 12 months.

Note 1: Data contained herein are subject to change, as additional reconciliations are performed.

Government of Guam
Consolidated Revenue / Expenditure Report ¹
General Fund

MONTHLY ADOPTED Revenue Allocated vs. MONTHLY ACTUAL REVENUE
For the Month Ending December

Pursuant to 5 GCA, Ch 4, §4109(c)(3) [Due no later than 20 days after month-end]

	FY 2016 Adopted Revenues Allocated for the Month December	FY 2016 Actual Collections For the Month December	Favorable (Unfavorable)
Income Taxes			
Individual	\$ 2,524,525	\$ 2,502,984	\$ (21,541)
Corporation	20,090,923	23,425,888	3,334,965
Withholding	24,467,492	21,733,924	(2,633,568)
Income Taxes	46,982,940	47,662,797	679,857
Business privilege taxes			
Gross Receipts Taxes	20,395,737	20,278,519	(117,218)
Other Taxes			
Use Tax	206,804	148,986	(57,818)
Business Privilege Taxes	20,602,541	20,427,505	(175,036)
Licenses, Fees & Penalties	171,024	164,039	(6,985)
Use of Money & Property	11,563	2,881	(8,682)
Federal Sources			
Section 30			
Immigration fees	6,391,590	6,538,954	47,064
Recovery from Individuals	175,137	273,395	98,258
Child Support AFDC Local Share	0	0	0
Federal Sources	6,667,027	6,812,349	145,322
Department Charges			
Agriculture	531	511	(20)
Police & Corrections	13	0	(13)
Public Works	6,482	1,775	(4,707)
Public Health	1,363	880	(483)
Commerce	36,133	0	(36,133)
Other charges	61,844	89,917	19,073
Department Charges	106,366	84,083	(22,283)
TOTAL GENERAL FUND REVENUES	\$ 74,541,461	\$ 75,153,653	\$ 612,192

Quarterly ADOPTED Revenue Allocated vs. Quarterly ACTUAL REVENUE
For the 1st Quarter 2016

Pursuant to 5 GCA, Ch 4, §4109(f) [due 30 days after the close of each quarter]²

	FY 2016 Adopted Revenues Allocated for the Quarter ³	FY 2016 Actual Collections for the Quarter	Favorable Increase (Decrease)
Income Taxes			
Individual	13,960,913.00	20,295,217.94	7,234,304.94
Corporation	26,427,176.00	31,912,076.14	5,484,900.14
Withholding	63,138,281.00	58,516,694.08	(4,621,586.92)
Income Taxes	102,626,370.00	110,723,988.16	8,097,618.16
Business privilege taxes			
Gross Receipts Taxes	62,417,575.00	54,891,437.53	(7,526,137.47)
Other Taxes			
Use Tax	613,343.00	464,197.84	(149,145.16)
Business Privilege Taxes	63,030,918.00	55,355,635.37	(7,675,282.63)
Licenses, Fees & Penalties	471,278.00	473,306.35	2,028.35
Use of Money & Property	54,829.00	9,797.34	(45,031.66)
Federal Sources			
Section 30			
Immigration fees	19,473,670.00	19,616,862.51	141,192.51
Recovery from Individuals	525,411.00	440,175.00	(85,236.00)
Child Support AFDC Local Share	-	1,013.39	1,013.39
Federal Sources	20,001,081.00	20,081,888.48	80,807.48
Department Charges			
Agriculture	998.00	1,199.54	201.54
Police & Corrections	24.00	10.00	(14.00)
Public Works	11,268.00	4,750.00	(6,518.00)
Public Health	3,684.00	1,960.00	(1,724.00)
Commerce	90,227.00	-	(90,227.00)
Other charges	175,778.00	229,773.86	53,995.86
Department Charges	281,979.00	237,693.40	(44,285.60)
TOTAL GENERAL FUND REVENUES	186,466,455.00	186,882,309.10	415,854.10

Footnotes

¹ Revenues are based on a modified accrual basis of accounting as determined by GASB 34. During the year, revenues are recognized on a cash basis, but at year end an accrual is made in accordance with GASB 34.

² This information will be updated in the quarter ending.

³ Based on Adopted Revenues allocated per P.L. 33-66, Chapter 1, Section 4(a).

Note 1: Data contained herein are subject to change, as additional reconciliations are performed.

Government of Guam
Consolidated Revenue / Expenditure Report ¹
General Fund

YTD ADOPTED Revenue Allocated vs. YTD ACTUAL Collections
Three Months Ending December 2015
Pursuant to 5 GCA, Ch 4, §4109(c)(3) [Due 20 days after month-end]

FY2015 ADOPTED Revenues vs. PROJECTED Revenues to Year End
Pursuant to 2GCA, Ch.13 §13109(a)(1) [due not later than 20 days after month-end]; 5GCA, Ch.4
§4109(c)(3) [due no later than 20 days after month-end]; and P.L. 31-233, Ch XIII §7 [due no later than 30 days after month-end]

	FY2016 Adopted Revenues for the Cumulative Period ²	FY2016 Actual Revenues for the Cumulative Period	Favorable (Unfavorable)	FY 2016 Adopted Revenues (Full Year Projection) ³	FY2016 Revenue Tracking	Favorable Increase (Decrease)
Income Taxes						
Individual	\$ 13,060,913	\$ 20,295,218	\$ 7,234,305	\$ 97,151,179	\$ 104,047,291	\$ 6,896,112
Corporation	26,427,176	31,912,076	5,484,900	126,021,447	151,844,356	25,822,909
Withholding	63,138,281	58,516,694	(4,621,587)	264,617,546	244,863,400	(19,754,146)
Income Taxes	102,626,370	110,723,988	8,097,618	487,790,172	500,755,047	12,964,875
Business privilege taxes:						
Gross Receipts Taxes	62,417,575	54,891,438	(7,526,137)	247,707,347	235,068,403	(12,638,944)
Other Taxes						
Use Tax	613,343	464,198	(149,145)	2,140,436	1,791,942	(348,494)
Business Privilege Taxes	63,030,918	55,355,635	(7,675,283)	249,847,783	236,860,345	(12,987,438)
Licenses, Fees & Penalties	471,278	473,306	2,028	5,504,780	5,548,391	43,611
Use of Money & Property	54,829	9,797	(45,032)	323,647	52,955	(270,692)
Federal Sources						
Section 30	19,475,670	19,616,863	141,193	77,951,796	78,467,448	515,652
Immigration fees	525,411	440,175	(85,236)	2,102,965	2,272,208	169,243
Recovery from Individuals	0	1,013	1,013	0	0	0
Child Support AFDC Local Share	0	23,838	23,838	0	0	0
Federal Sources	20,001,081	20,081,888	80,807	80,054,761	80,739,656	684,895
Department Charges:						
Agriculture	995	1,200	202			
Police & Corrections	24	10	(14)			
Public Works	11,268	4,750	(6,518)			
Public Health	1,684	1,960	(1,724)			
Commerce	90,227	0	(90,227)			
Other charges	173,775	229,774	53,996			
Department Charges	281,979	237,693	(44,286)	1,476,860	1,248,380	(228,480)
TOTAL GENERAL FUND REVENUES	\$ 186,466,455	\$ 186,882,309	\$ 415,854	\$ 824,998,003	\$ 825,204,774	\$ 206,771
			0.22%			0.03%

Footnotes:

¹ Revenues are based on a modified accrual basis of accounting as determined by GASB 34. During the year, revenues are recognized on a cash basis, but at year end an accrual is made in accordance with GASB 34.

² Based on Adopted Revenues allocated per P.L. 33-06, Chapter 1, section 4(a).

³ Based on Adopted Revenues allocated per P.L. 33-66, Chapter 1, section 4(a).

Note 1: Data contained herein are subject to change, as additional reconciliations are performed.

**Government of Guam
Consolidated Revenue/Expenditure Report
General Fund
As of December 31, 2015**

(Pursuant to §4109 (c) (3) of Title 5 GCA)
General Fund

<u>EXPENDITURES & ENCUMBRANCES</u>	<u>APPROPRIATIONS ¹</u>	<u>EXPENDITURES ²</u>	<u>ENCUMBRANCES</u>	<u>FUNDS AVAILABLE</u>
GENERAL GOVERNMENT				
Office of I Magalahen Guahan	6,247,330	1,602,616	785,045	3,859,669
Office of I Segundu Na Magalahen Guahan	1,101,424	275,106	6,771	819,548
Bureau of Budget & Management Research	1,207,742	284,369	-	923,373
Civil Service Commission	893,018	181,057	70,404	641,557
CSC - Administrative Law Judge / Legal Secretary	160,947	-	-	160,947
Department of Administration (DOA)	7,235,702	1,616,685	630,991	4,988,026
DOA - Support of Child in Custody - 19 GCA §5116	861,068	5,580	-	855,488
DOA - Residential Treatment Fund	1,600,000	579,285	-	1,020,715
DOA - Government Claims Fund	200,000	2,574	-	197,426
DOA - Government Annual Single Audit	400,000	-	400,000	-
DOA - Office of Technology	3,373,926	311,412	1,175,557	1,886,957
Department of Revenue & Taxation	8,839,485	1,895,404	770,086	6,173,995
Public Works (DPW)	6,682,115	1,446,733	290,834	4,944,548
Department of Land Management	413,674	163,128	220,237	30,309
Guam Ancestral Lands Commission	91,993	20,614	-	70,479
Office of Veterans Affairs	631,767	149,045	19,624	463,098
TOTAL	39,939,291	8,533,608	4,369,548	27,036,135
PROTECTION OF LIFE & PROPERTY				
Guam Police Department (GPD)	31,550,392	7,088,792	875,579	23,586,021
GPD - Forensic Science Division Preventative Maintenance	437,838	443,741	-	(5,903)
GPD - Evidence Control Facility Lease	-	-	320	(320)
GPD - Cost Sharing- CJ Information System Integration Project	-	-	-	-
Department of Corrections (DOC)	21,314,849	4,723,506	993,798	15,597,545
DOC - Cost of Care & Custody of Prisoners in Federal Facilities	701,000	47,000	662	653,338
DOC - Cost Sharing- CJ Information System Integration Project	-	-	-	-
Department of Youth Affairs (DYA)	5,907,388	1,105,439	241,974	4,559,975
DYA - Runaway, Homeless or Victims of Abuse	332,150	9,052	273,275	49,823
Chief Medical Examiner	428,250	88,401	203	339,645
Guam Fire Department	32,373,549	7,908,630	518,467	23,946,452
TOTAL	93,045,416	21,414,561	2,904,279	68,726,576

Note 1: Data continued herein are subject to change, as additional reconciliations are performed.

**Government of Guam
Consolidated Revenue/Expenditure Report
General Fund
As of December 31, 2015**

<u>EXPENDITURES & ENCUMBRANCES</u>	<u>APPROPRIATIONS ¹</u>	<u>EXPENDITURES ²</u>	<u>ENCUMBRANCES</u>	<u>FUNDS AVAILABLE</u>
PUBLIC HEALTH				
Department of Public Health & Social Services (DPHSS)	14,532,318	1,047,153	1,738,247	11,746,918
DPHSS - MIP/MIPPR Program	15,580,671	3,551,464	19,365	12,009,842
DPHSS - MIPPR Cancer Screening, Treatment, Educational Programs, & Support	800,000	-	-	800,000
DPHSS - Medicaid Program	12,774,868	7,304,069	-	5,470,799
DPHSS - Children's Health Insurance Program	633,756	383,756	-	250,001
DPHSS - Division of Senior Citizens Programs	9,029,568	796,350	6,993,898	1,239,320
DPHSS - Public Assistance Program	3,356,107	803,293	-	2,552,814
DPHSS - Enhanced Allotment Plan	703,873	-	-	703,873
DPHSS - Office of Minority Health	104,167	22,896	-	81,271
DPHSS - Foster Care Program	2,447,211	329,244	859,493	1,258,474
Guam Behavioral Health and Wellness Center (GBHWC)	12,174,229	1,652,226	704,839	9,817,163
GBHWC - Detoxication, Rehabilitation, and Prevention Services	1,575,112	109,253	1,167,589	298,271
Guam Memorial Hospital Authority (GMHA)	-	-	-	-
TOTAL	73,711,880	15,999,704	11,483,431	46,228,745
PUBLIC EDUCATION				
Department of Education Operations (DOE)	207,822,095	50,022,104	-	157,799,991
DOE - Guahan Academy Charter School	3,300,000	409,977	-	2,890,023
DOE - iLearn Academy Charter School	-	-	-	-
DOE - Chamoru Studies Division	401,207	89,808	-	311,399
DOE - Y Kuantan Salappe Prinsipat	1,081,000	-	-	1,081,000
DOE - Textbooks	1,500,000	-	-	1,500,000
DOE - First Generation Trust Fund Initiative	100,000	-	-	100,000
University of Guam Operations (UOG)	30,630,545	7,791,136	-	22,839,409
UOG - Scholarships (SSFAP)	3,599,358	872,844	-	2,726,514
UOG - Aquaculture Development and Training Center	125,254	30,374	-	94,880
UOG - WERI (Guam Hydrologic Survey)	182,694	44,303	-	138,391
UOG - WERI (Water Resource Monitoring)	155,626	37,739	-	117,887
UOG - Northern & Southern Soil & Water Conservation District Programs	149,384	36,226	-	113,158
UOG - KPRG Operations	89,467	21,696	-	67,771
UOG - First Generation Trust Fund Initiative	250,000	-	-	250,000
UOG - Current/Former Americorps Workers	40,000	9,700	-	30,300
Guam Community College Operations (GCC)	18,003,072	4,050,691	-	13,952,381
GCC - Licensed Practical Nursing & Vocational Guidance Programs	835,600	188,010	-	647,590
GCC - Apprenticeship Program	374,951	84,364	-	290,587
GCC - First Generation Trust Fund Initiative	200,000	-	-	200,000
Guam Commission for Educator Certification	281,822	48,803	5,995	227,024
TOTAL	269,122,075	63,737,775	5,995	205,378,305

Note 1: Data continued herein are subject to change, as additional reconciliations are performed.

**Government of Guam
Consolidated Revenue/Expenditure Report
General Fund
As of December 31, 2015**

<u>EXPENDITURES & ENCUMBRANCES</u>	<u>APPROPRIATIONS ¹</u>	<u>EXPENDITURES ²</u>	<u>ENCUMBRANCES</u>	<u>FUNDS AVAILABLE</u>
COMMUNITY SERVICES				
Dept. of Integ. Services for Indiv. With Disabilities (DISID)	1,259,761	113,160	76,938	1,069,664
TOTAL	1,259,761	113,160	76,938	1,069,664
RECREATION				
Department of Parks & Recreation (DPR) - Operations	-	-	-	-
DPR - Guam Historic Resources Division	250,053	30,771	146,239	73,043
TOTAL	250,053	30,771	146,239	73,043
INDIVIDUAL & COLLECTIVE RIGHTS				
Commission on Decolonization (COD)	236,063	53,660	100	182,303
COD - Public Information Program	150,000	-	-	150,000
Department of Chamorro Affairs (DCA)	1,121,652	212,592	69,603	839,457
DCA - Guam Public Library	1,246,021	224,771	243,079	778,168
DCA - Guam Council on the Arts and Humanities	292,500	11,378	-	281,122
DCA - Guam Educational Telecommunications Corp. (PBS Guam)	624,063	131,109	1,443	491,511
Department of Labor (DOL)	1,665,767	364,665	86,174	1,214,928
DOL - Worker's Compensation Fund	748,593	147,454	-	601,139
Military Affairs	909,100	115,633	-	793,467
Guam Election Commission (GEC)	1,418,160	212,602	80,631	1,124,926
GEC - Purchase of Voting Booths	70,000	-	-	70,000
TOTAL	8,481,919	1,473,868	481,029	6,527,022
ECONOMIC DEVELOPMENT				
Bureau of Statistics & Plans	1,228,714	234,186	31,174	963,353
Department of Agriculture - DOAg	2,991,601	635,343	-	2,356,258
DOAg - Animal Shelter (GAIN)	150,000	-	-	150,000
DOAg - Farmers Compensation for Crop Damages	250,000	-	-	250,000
Guam Visitors Bureau	-	-	-	-
TOTAL	4,620,315	869,529	31,174	3,719,611
JUDICIAL/LEGISLATIVE/OTHERS				
Unified Judiciary Operations (Judiciary)	33,043,444	7,827,290	-	25,216,154
Judiciary - Court Appointed Fees	-	-	-	-
Judiciary - Adult and Juvenile Drug Courts	-	-	-	-
Judiciary - Family Visitation Center	-	-	-	-

Note 1: Data continued herein are subject to change, as additional reconciliations are performed.

**Government of Guam
Consolidated Revenue/Expenditure Report
General Fund
As of December 31, 2015**

<u>EXPENDITURES & ENCUMBRANCES</u>	<u>APPROPRIATIONS</u> ^{1/}	<u>EXPENDITURES</u> ^{2/}	<u>ENCUMBRANCES</u>	<u>FUNDS</u> <u>AVAILABLE</u>
JUDICIAL/LEGISLATIVE/OTHERS (CONTINUED)				
I Liheslaturan Guåhan (Legislature)	8,400,000	1,971,666	-	6,428,334
Legislature - Office of Finance and Budget	399,000	99,750	-	299,250
Office of the Attorney General Operations (OAG)	16,075,423	2,148,623	989,777	12,937,023
OAG - Cost Sharing- CJ Information System Integration Project	89,730	-	-	89,730
Public Defender Services Corporation (PDS)	4,318,875	996,646	-	3,322,230
Mayor's Council of Guam (MCOG)	5,955,497	1,910,221	-	4,045,276
MCOG - Grounds Maintenance for Schools	481,957	-	-	481,957
MCOG - Public Safety & Social Education	416,860	85	34,294	382,482
Office of Public Accountability	1,389,743	319,642	-	1,070,101
TOTAL JUDICIAL/LEGISLATIVE/OTHERS	70,570,529	15,273,921	1,024,071	54,272,537
MISCELLANEOUS APPROPRIATIONS				
Government of Guam Retirement Fund (GGRF) - Medicare Premiums	2,100,000	446,250	-	1,653,750
GGRF - Governor/Lieutenant Governor Pensions	251,000	53,357	-	197,663
GGRF - Judges Annuities	358,000	78,074	-	281,926
GGRF - Health/Dental/Life Insurance	23,005,981	7,896,611	-	15,109,370
DOA - Supplemental Annuity Benefits Special Fund	9,155,000	1,877,451	-	7,277,549
DOA - Cost of Living Allowance	12,977,334	13,226,000	-	(248,666)
Typhoon Infa	250,000	5,079	36,921	208,000
Public Safety Vacancy Cost Pool	3,258,220	-	-	3,258,220
TOTAL	51,355,535	23,580,802	36,921	27,737,812
CONTINUING APPROPRIATIONS				
Limited Obligation Bonds (Section 30)	3,691,564	-	-	3,691,564
General Obligation Bonds, Series 2009 A	21,531,413	-	-	21,531,413
GDOE Series 2010A JFK Project	5,127,850	5,127,850	-	-
BPT Tax Bonds, Series 2011A	11,948,013	-	-	11,948,013
BPT Tax Bonds, Series 2012B	5,246,047	-	-	5,246,047
BPT Tax Bonds, Series 2013C	2,781,654	2,642,571	-	139,083
GDOE Series 2013A Okkodo Project	2,358,835	-	-	2,358,835
TOTAL	52,685,376	7,770,421	-	44,914,955
GRAND TOTAL	665,042,150	158,798,120	20,559,625	485,684,405

Footnotes:

- 1/ Pursuant to P.L. 33-66 and other GF appropriations noted per DOA. Does not include appropriations from "revenues in excess of FY 2016 projections of General Fund".
- 2/ Actual Cumulative preliminary numbers provided by DOA to exclude X & Z accounts
- 3/ Appropriation currently listed under the Department's operations accounts on the AS400.

Note 1: Data continued herein are subject to change, as additional reconciliations are performed.